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2017 AUG 14 A 11:35
CITY OF PACIFIC GROVE

**Board of Directors
Minutes of Regular Meeting
July 20, 2017**

A. CALL TO ORDER

The meeting was called to order by Alan Cohen, Board Chair, at 11:02 a.m., at the Hilton Garden Inn, 100 Aguajito Road, Monterey CA 93940

B. BOARD ROLL CALL

City of Carmel – (vacant/absent)
City of Del Rey Oaks – (absent)
City of Marina – Nancy Amadeo
City of Monterey – Alan Haffa
City of Pacific Grove – Alan Cohen
City of Salinas – (vacant/absent)
City of Sand City – Mary Ann Carbone
City of Seaside – Mary Mitchell
Carmel Unified School District – (absent)
Monterey County Office of Education – Harvey Kuffner
Monterey Peninsula College – Victoria Phillips
Monterey Peninsula Unified School District – Alana Myles (arrived at 11:07)
North Monterey County Unified School District – (absent)
Pacific Grove Unified School District – (absent)
Santa Rita Union School District – (vacant/absent)

C. STAFF & GUEST INTRODUCTIONS

Robin McCrae, Chief Executive Officer
Rosie Angulo, Administrative Services Manager
Sharon Lagana, Chief Financial Officer
Shawn Stone, Program Officer, Family Service Programs
Bruce Loisel, Senior Program Officer, Off Main Clinic
Destini Colvin, Office Manager, Administration
Rob Rapp, Development Director
Devon Corpus, Senior Program Officer, Family Service Programs

D. PUBLIC COMMENTS: None

E. CONSENT ITEMS:

Motion to approve the Consent Items:

1. Minutes from the regular board meeting on June 15, 2017.

2. Disbursements for the period of June 1, 2017 through June 30, 2017 in the amount of \$442,538.49.

M/S/C H. Kuffner / N. Amadeo 6/0/1

Mary Mitchell abstained.

- F. UNIT PRESENTATION: None
- G. CEO REPORT: Robin McCrae gave a report which was also included in the board packet.
- H. DEVELOPMENT REPORT: Rob Rapp gave a report that was also included in the board packet.

I. COMMITTEE REPORTS:

Finance Committee – Harvey Kuffner reported out for the committee which met before the regular board meeting. The financial dashboard reflects both good and bad news—bad in that the year-end net income is negative \$88,832, but good in that we recovered from negative \$217,440 in February, with significant increases in monthly income March, April, May and June. It is hoped this trend continues this fiscal year. In all, we managed through a difficult year. Staff reductions were made but are now restored. The checking account balance looks good at \$315,000. Accounts receivable look better, too. Liquid assets are at \$864,372.

J. DISCUSSION/ ACTION ITEMS:

1. JPA Liability Insurance – Mutual Indemnification

Motion: That this item be tabled till August to give the Attorney and JPA members more time for consideration.

M/S/C A. Haffa / M. Carbone 8/0/0

2. Drug Resource Specialist Classification and Salary Placement

Motion: That the Board approve the Drug Resource Specialist Classification and Salary Placement, striking out “accountable to Program Officer” on the job description.

M/S/C N. Amadeo /M. Mitchell 8/0/0


- L. JPA MEMBER REPORTS: Mary Ann Carbone reported that Assemblywomen Anna Caballero is sponsoring a housing bill. Mary Ann was surprised to learn that 33% of the students in Salinas are homeless.
- M. CHAIR COMMENTS: Board Chair Alan Cohen closed the meeting with “Let’s Enjoy Lunch!”
- N. REQUEST FOR NEXT MEETING: Board member Alan Haffa asked for more information regarding Genesis House mortgage.

O. **ADJOURNMENT:** The meeting was adjourned at 11:35 a.m.

NOTE: Support material for the agenda is available for public review at the CHS Administration Office, 2560 Garden Road, Suite 201-B, Monterey, CA 93940 on Tuesday and Wednesday immediately prior to the monthly Board Meeting.

The CHS Board meets regularly on the third Thursday of each month at 11:00 a.m. at Sand City City Hall, One Sylvan Park, Sand City, CA, unless otherwise noted. Board members unable to attend this meeting are asked to contact their alternate and call the CHS Administration Office at (831) 658-3811.

Respectfully submitted:



Robin McCrae
Chief Executive Officer



Rosie Angulo
Administrative Services Manager